

**SCOPE OF SERVICES  
TOWN OF PALISADE  
KLUGE AVENUE UTILITY SERVICE CONNECTIONS**

The Town of Palisade, Colorado (Owner) intends to contract for services related to restoring utility services to properties along Kluge Avenue from First Street to Third Street.

**BACKGROUND**

Utilizing the 1% fund from Xcel Energy, the Town of Palisade will contract with Xcel Energy to underground electrical power service from First Street to Third Street. This will also affect telephone and cable television services. This work will take place in conjunction with the Kluge Avenue Reconstruction Project and is anticipated to occur before March of 2010.

**SUMMARY OF SERVICES**

Restore electrical service to 135 W. 1<sup>st</sup> St., 114 S. Kluge Ave., 126 S. Kluge Ave., 144 S. Kluge Ave., 125 Peach Ave., 202 Kluge Ave. and 210 W. 3<sup>rd</sup> St. Install two inch conduit as required by Qwest Communications for telephone service. Requirements from Bresnan Communications regarding cable television services are not known at this time. For the purposes of this bid include a line item showing an hourly cost only to rerun and connect cable service and assume 24 hours will be needed to complete the work.

**SCOPE OF SERVICES**

The Town of Palisade will enter into a Property Owner Agreement to Convert Electric Service to Underground with the property owners at

- 135 W. 1<sup>st</sup> St.
- 114 S. Kluge Ave.
- 126 S. Kluge Ave.
- 144 S. Kluge Ave.
- 125 Peach Ave.
- 202 Kluge Ave.
- 210 W. 3<sup>rd</sup> St.

At 135 W. 1<sup>st</sup> Street, the meter location will be set by Xcel at the south side of the garage. The contractor will then restore service by running conduit through the garage and along the west side of the home to the existing service panel. The existing meter will need to be removed and covered. The existing mast will need to be removed and the roof repaired. At 114 S. Kluge, the existing mast will need to be removed and the roof repaired. . At 114 S. Kluge, the existing mast will need to be removed and the roof repaired. At 126 S. Kluge, the existing mast will need to be removed and the roof repaired. 144 S. Kluge has several affected buildings that currently house Fruit & Wine Real Estate, Castle Rock Construction, Peach Street Distillers and DeBeque Canyon Winery. The service to DeBeque Canyon Winery will be converted from 240 Delta to 208 Y. The Town will meet with the leasee to develop a list of motors and to determine any required motor modifications as a result of this change. Once changed, all service panel tags for the building must be modified to properly identify the new power supply.

The main building at 144 S. Kluge will have the meter set on the northwest side of the building. The existing mast will need to be removed and the roof repaired. Because this is a commercial building, the contractor is responsible for the trench work to the building. Qwest will need 2 – 2” conduits at this location. Xcel Energy may require a cold sequencing for this building. Assume that telephone and cable television will need to be included in any open trench. At 202 Kluge Ave. service will remain above ground at an existing pole but must be connected from the primary power to the pole. If required, a 2 inch conduit for phone service must be installed. At 210 W. 3<sup>rd</sup> St. a 600 amp minimum service will be provided. This can be a parallel feed and Xcel will determine if this needs to be cold sequenced. Qwest will require a #6 ground for the building. Service will be provided by a trench by the contractor. All pavement and landscaping will be restored to its original condition. Boring instead of trenching will be done where applicable. All permits are the responsibility of the contractor. The contractor must be bonded and insured.

### **SELECTION CRITERIA**

Selection will be made based on the following list of criteria:

- Ability of the bidder to coordinate their work schedule with Xcel Energy.
- Available resources and support on the Western Slope.
- Prior experience of the bidder with restoring electrical service as part of an under-grounding project.
- Flexible and creative problem solving approach.
- Cost as a lump sum based on the Scope of Services.
- Provision of references and endorsement from previous clients.

### **PROPOSED COST**

Lump sum cost for all described services and material is: \$\_\_\_\_\_.

24 hours of labor cost if cable television runs are needed is: \$\_\_\_\_\_.

### **PROPOSAL PREPARATION**

Interested firms should submit their bid to the Palisade Town Hall, Attn: Frank Watt, Public Works Director, PO Box 128, 175 E. Third Street, Palisade, CO 81526.

Alternatively, you may fax your proposal to 970-464-5609. Bids are due on or before 2:00 pm on January 21, 2010.